

MINUTES

Group: Annual General Meeting

Date: September 24, 2019

Chair: Shirley Elm

1. Introduction and acknowledgements: Susan Howard, Development Director

Susan welcomed everyone and thanked the Carlton House for generously donating the room and providing the snacks, coffee and tea.

2. Welcome, and opening remarks: Makenna Rielly, Executive Director

Makenna welcomed everyone and acknowledged the Lekwungen and SENCOTEN speaking people of the WSANEC, Esquimalt, and Songhees Nations, on whose traditional territories VWTH is located. She thanked the Carlton House for generously donating the room and providing the snacks, coffee and tea. She spoke of the past year and about moving ahead with a 2nd Stage Housing program.

3. Welcome and opening remarks on behalf of the board: - Shirley Elm, Board Chair

Shirley welcomed and thanked everyone for coming. She gave a brief overview of what the Board have been working on this past year and the exciting work ahead with the 2nd Stage Housing.

4. Guest Speakers – Kathy Swain and Nate Demetrius – PEACE/Children Who Witness Abuse Counsellors.

- Kathy and Nate spoke about our programs in our PEACE/Children Who Witness Abuse program and our exciting new Boys group they will be providing on 'Toxic Masculinity'.

5. Business Items and Call to Order

Shirley Elm called the meeting to order.

- **Review / approval of the Agenda – Shirley Elm, Board Chair**

Shirley Elm motioned that the agenda be approved. Maurine Karagianis seconded this motion. Motion approved.

- **Review / approval of Minutes of 2018 AGM – Shirley Elm, Chair**

Shirley Elm motioned to accept the minutes for the 2018 Annual General Meeting – Beverly Brookman seconded this motion. Motion approved.

- **Review / approval of Fiscal Year 2018-19 Financial Statements – Elaine Warren, Board Member**

Elaine Warren motioned that the 2018-2019 audited financial statements be approved as presented. Dawn Robson seconded the motion.

Motion approved.

5. Business Items continued

- **Appointment of Auditor** – Elaine Warren, Board Member

Elaine Warren motioned that the firm, Grant Thornton be appointed as auditors for the fiscal year ending March 31, 2020. Fiona Morgan seconded the motion. Motion approved.

6. Board Election – Dawn Robson, Board of Directors

Dawn Robson presented the current slate of nominees.

- **Current Board members (terms to end September 2019):**
 - Liette Bates-Eamer
 - Penny Coulson
 - Lynne Jordon
 - Elaine Warren
- **Current Board members seeking re-election for another term (new terms to end Sept. 2020):**
 - Katherine Blake
 - Shirley Elm
 - Fiona Morgan
 - Dawn Robson
- **New Candidates seeking election (terms to end September 2020):**
 - Suzanne Gatrell
 - Maurine Karagianis
 - Jennifer Nichols

Shirley Elm motioned that the slate of nominees be accepted to the board. Dawn Robson seconded the motion. Motion approved.

Shirley Elm gave recognition to the following outgoing board members for their years of service on the board.

- **Ardys Baker - 4 years of service**
- **Lorraine Lee – 3 years of service**
- **Dena McDonald – 2 years of service**

6. Closing Comments / Adjournment – Shirley Elm, Board Chair

Shirley Elm thanked the Carlton House for their generosity and the Community Partners, staff, current and retiring board members for their dedication over the years.

Shirley Elm motioned that the meeting be adjourned. Beverly Brookman seconded the motion. Motion approved.