

## External Job Posting

<b>Job Title</b>	Children's Activity Worker, Summer Career Placement
<b>Details of the Position</b>	Please note, applicants must be returning to University in the 2010-2011 academic year *This position is contingent on funding from Service Canada. Funding under this program requires that preference be given to a student from a visible minority, or an Aboriginal student.
<b>Job Description</b>	Attached
<b>Hours</b>	Term: Approximately the first week of May 2010 and will conclude no later than August 31, 2010. This is a full time, 35 hours per week, position. Applicants must be available to work weekends and evenings.
<b>Starting Pay Rate</b>	\$13.00
<b>Start Date</b>	May 3, 2010 (contingent on funding)
<b>Supervisor</b>	Meghan Backus, Shelter Program Manager
<b>Additional Information</b>	Satisfactory completion of a criminal records search and a valid driver's license are requirements of the position.
<b>Date Posted</b>	March 1, 2010

**Deadline for Submitting Applications: April 14, 2010**  
Send Application to:

Meghan Backus  
Shelter Program Manager  
100-3060 Cedar Hill Road  
Victoria, BC V8T 3J5  
meghanb@vwth.bc.ca

# Job Description

<b>Job Title:</b>	<b>Summer Career Placement: Children's Activity Worker</b>
<b>Job Summary:</b>	To provide appropriate activities for children residing in Transition House
<b>Reports To:</b>	Supervision will be provided by the Shelter Program Manager
<b>Key Duties And Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Organizing field trips for small groups of children staying at Transition House</li> <li>• Providing suitable craft projects, outdoor games and quiet inside activities for children in residence</li> <li>• Assisting mothers with feeding, bathing and general care of the children</li> <li>• Meeting regularly with the Children and Women's Team to exchange information regarding the needs of the children in the house</li> <li>• Record-keeping, recording in logs, maintaining resident files, and attendance at staff and resident meetings</li> </ul> <p>Duties could also include a special project such as updating resource materials for children and/or parents, preparing special themed activity materials, etc.</p>
<b>Qualifications:</b>	Currently enrolled in post-secondary academic program and must be returning to University in the 2010-2011 academic year
<b>Education Training and Experience:</b>	Second year of Child Care program or equivalent combination of education and experience.
<b>Employability Job Skills Addressed</b>	Communication skills; experience in working within a team approach; flexibility, creativity, initiative, problem solving, projects and tasks.
<b>Additional Information:</b>	This summer position is contingent on funding from Service Canada.